

Transition House

Building Strong Foundations

BOARD DIRECTOR

Title: Board Director

Reports to: Board Chair

Employment Type: Volunteer

Date Created: March 8, 2021

Vision: All people have access to permanent and suitable housing.

Mission: Transition House Emergency Shelter provides temporary, short term crisis housing in Northumberland. The shelter provides services to alleviate people's immediate housing crisis as a first step to being quickly and permanently re-housed.

Values: Quality service that meets community need; Strong Partnerships; Increased community impact and visibility; Fiscal prudence.

Position Summary:

Transition House Coalition is a Governing Board that is responsible for the implementation of the Organization's Mission Statement and ensures that the Organization functions in accordance with the relevant legislation and the By-Laws of the Organization. The Board Directors ensure that all policies required by the Agency & relevant legislation are in place and reviewed yearly.

Duties of the Governing Board

- Ensuring the purposes of the corporation are properly carried out
- Setting the corporation's long-range objectives and strategic plans
- Being responsible for all aspects of the corporation's operations
- Ensuring the corporation's financial stability
- Supervising the corporation's management
- Attending monthly board and committee meetings as required
- Directors shall exercise their office with reasonable care, skill and due diligence under the circumstances provided that the foregoing shall not include liability for the acts of one of the other Directors.

Skills and Knowledge Required:

- Clear police check (vulnerable sector), renewed annually.
- An excellent working knowledge of the not-for-profit and health care sectors
- Well developed ability to provide input into the governing policies of the organization
- General skills in financial management, fund development and human resources
- An understanding of, and commitment to providing an anti-oppression framework
- A clear knowledge base of governance structure.